



CITY OF HILL COUNTRY VILLAGE  
116 ASPEN LANE • HILL COUNTRY VILLAGE • TEXAS • 78232  
PHONE (210) 494-3671 • FAX (210) 490-8645 • WEB www.hcv.org

**MINUTES  
BUSINESS DISTRICT CONSTRUCTION REVIEW BOARD  
MEETING  
116 ASPEN LANE  
HILL COUNTRY VILLAGE, TEXAS 78232  
TUESDAY, DECEMBER 5, 2023  
6:00 P.M.**

The Business District Construction Review Board (BDCRB) of the City of Hill Country Village met for a meeting Tuesday, December 5, 2023 at 6:00 p.m. at City Hall, 116 Aspen Lane, San Antonio, Texas. This was an open meeting subject to the open meeting law of the State of Texas.

**Members Present:**

Heather Chandler  
Tom Doyle  
Steve Marceau  
Gary Wilhelm

**Members Not Present:**

Devin Cox

**City Staff Present:**

Rafael Diaz, Administrative Assistant

**1. Call to order.**

*Mr. Marceau called the meeting to order at 6:00 p.m.*

**2. Discussion and possible action approving the minutes of the Business District Construction Review Board meeting of August 31, 2023.**

**INDIVIDUAL ITEMS FOR CONSIDERATION:**

**3. Citizens to be heard.**

*At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. However, the Mayor or the City Administrator may make a statement of specific factual information in response to an inquiry or recite existing policy in response to an inquiry. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.*



*There were no citizens to be heard.*

**4. A public hearing, discussion, and possible action regarding a sign variance under Chapter 50, Signs of the City Code Sec. 50-10, 1 (b) (c) for a building sign higher than the front wall, or eave of the building, and larger than 32 square feet. The request is submitted by Mr. George Rodriguez, of Economy Signs, as authorized by Mr. Michael Oldfather, the current property owner, for the business located at 13827 San Pedro Avenue, Hill Country Village, Texas 78232.**

*Mr. Tony Sanchez, representing Economy Signs, answered any questions and concerns the board had regarding the variance request.*

*Ms. Heather Chandler motioned to approve the additional square footage of the sign, with the requirement that it be no higher than the parapet. Mr. Doyle seconded the motion. The motion was passed unanimously.*

**5. Report by City Administrator/Chief of Police on matters of community interest.**

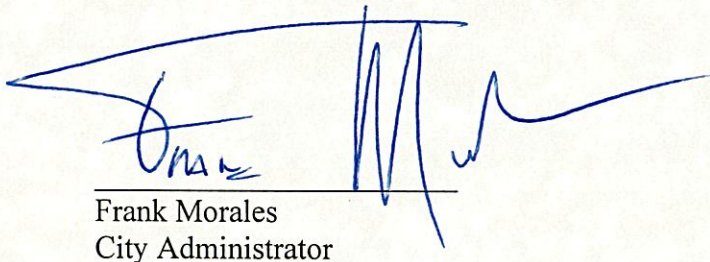
*Chief Morales had nothing to report.*

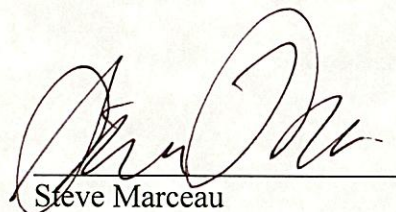
**14. Adjourn.**

*Mr. Marceau adjourned the meeting at 6:20 p.m.*

*The Council reserves the right to discuss and appropriately act upon any item stated on this agenda in an open session. The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). No action may be taken in Executive Session.*

**APPROVED THIS 22 DAY OF AUGUST, 2024**

  
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Frank Morales  
City Administrator

  
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Steve Marceau