



CITY OF HILL COUNTRY VILLAGE
116 ASPEN LANE • HILL COUNTRY VILLAGE • TEXAS • 78232
PHONE (210) 494-3671 • FAX (210) 490-8645 • WEB www.hcv.org

**MINUTES
CITY COUNCIL MEETING
CITY HALL
116 ASPEN LANE
HILL COUNTRY VILLAGE, TEXAS 78232
THURSDAY, MARCH 23, 2023
5:00 P.M.**

The City Council for the City of Hill Country Village met for a City Council Meeting Thursday, March 23, 2023, at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

Members Present:

Mayor Gabriel Durand-Hollis
Councilman Matthew Acock
Councilman Tom Doyle
Councilman Greg Blasko
Councilwoman Allison Francis

Members Not Present:

Councilman Carl Register

City Staff Present:

City Administrator/Chief of Police, Frank Morales
Permits Clerk/Administrative Assistant, Patricia Rothwell
Bookkeeper, Travis Thornton

1. Call to order.

Mayor Durand-Hollis called the meeting to order at 5:00 p.m.

2. Invocation and Pledge of Allegiance.

Mayor Durand-Hollis led those present in the invocation and Pledge of Allegiance.

CONSENT AGENDA:

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.

3. Discussion and possible action approving the minutes of the City Council Meeting of January 19, 2023.
4. Discussion and possible action on Ordinance ordering the cancellation of the May 6, 2023, General Election.
5. Discussion and possible action on Ordinance accepting the resignation of Officer Jairo Gutierrez as a police officer for the City of Hill Country Village, Texas.
6. Discussion and possible action on Ordinance appointing Officer Stephen Gregory as a full-time police officer for the City of Hill Country Village, Texas.
7. Discussion and possible action on Ordinance appointing Officer Luis Cordova as a full-time police officer for the City of Hill Country Village, Texas.
8. Discussion and possible action on Ordinance authorizing a professional services agreement with BB Inspections, LLC to provide inspections for the City of Hill Country Village.
9. Discussion and possible action approving a resolution for the City of Hill Country Village's participation in the Office of the Governor's Body Worn Camera Grant Program, FY 2024.

Councilwoman Francis motioned to accept the consent agenda as presented, Councilman Blasko seconded the motion. Motion passed unanimously.

INDIVIDUAL ITEMS FOR CONSIDERATION:

10. Citizens to be heard.

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. However, the Mayor or the City Administrator may make a statement of specific factual information in response to an inquiry or recite existing policy in response to an inquiry. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.

Dr. Paul Laursen of 421 Tower Dr., spoke about a section of Tower Dr. that was missing ribbon curbing. Dr. Laursen also brought up that drivers seem to speed more than usual down Tower Dr., and he put forth the suggestion to have an officer stationed there to help curb the speeding.

Ms. Vickie Kinder of 215 Winding Way, was also worried about speeding, especially on the Sequoia Dr./Tower Dr. crossover between Hill Country Village and Hollywood Park.

11. Discussion and possible action on a presentation from our audit firm Alonzo, Bacarisse, Irvine, and Palmer, P.C. on the City of Hill Country Village FY 2021-2022 annual audit.

Jeremy Barbatto with the audit firm of Alonzo, Bacarisse, Irvine, and Palmer, P.C., gave a summary of the findings of the audit. There were only six journal entries for the city to adjust, and the only point of concern was that in the month of January, the city was under-collateralized with the bank. The city received one of the highest scores possible for an audit.

Councilman Blasko made the motion to accept the audit as presented, Councilman Acock seconded the motion. Motion passed unanimously.

12. A public hearing, discussion, and possible action regarding a request from TPA Real Estate, LLC, as authorized by WUGU LLC, to consider an application for a Special Use Permit for a restaurant at 15333 San Pedro Ave., Hill Country Village, Texas 78232, in the B-2 Zoning District.

The mayor opened the public hearing at 5:35 p.m., and with no one to speak the public hearing was closed at 5:36 p.m.

There was a presentation from Rob Killen, of Killen, Griffin, & Farrimond, located at 10101 Reunion Place, Suite 250 San Antonio, TX 78216, for a request for a restaurant SUP to be located at 15333 San Pedro Ave., Hill Country Village, TX 78232.

On March 22, 2023, the Zoning Commission recommended approving the SUP from TPA Real Estate, LLC, as authorized by WUGU LLC, for a restaurant in Hill Country Village.

Councilwoman Francis made a motion to accept the recommendation from the Zoning Commission granting a SUP, Councilman Doyle seconded the motion. Motion passed unanimously.

13. Discussion and possible action on proposal from LPA, Inc., for Architectural Services to provide a master site plan and preliminary design for a new city hall for the City of Hill Country Village.

The proposal is set to include input from an appointed citizen's committee, as well as a preliminary budget. Sara Flowers from LPA, Inc., spoke with city staff and members of the council about a month ago and revisited the master plan that was proposed in 2016 and made updates to it. The fee is set to include a master plan, complete schematic design documents, get pricing as to what it would cost to build the decided-on plans, should the city want to move forward with the designs.

Councilwoman Francis motioned to accept the proposal from LPA, Inc., Councilman Blasko seconded the motion. Motion passed unanimously.

14. Presentation of the December 31, 2022, and January 31, 2023, financial statements.

The City Bookkeeper, Travis Thornton, presented the December 31, 2022, and January 31, 2023, financial statements.

15. Discussion and possible action on Ordinance amending Section 14-49 of the Code of Ordinances to require a written certification by a Texas licensed engineer as part of the application for a building permit.

This Ordinance was presented by Councilman Blasko and summarized as a way to protect residents so that when a neighbor is building a structure, it does not divert water and cause damage to another property.

Councilman Acock motioned to approve the proposed ordinance, Councilman Doyle seconded the motion. Motion passed unanimously.

16. Discussion and possible action on Ordinance amending Section 14-103 of the Code of Ordinances to require a written certification by a Texas licensed engineer as part of the application for a fencing permit

Councilwoman Francis motioned to table this agenda item for a future meeting, Councilman Blasko seconded the motion. The agenda item was tabled.

17. Discussion and possible action regarding the annual evaluation and compensation of City Administrator/Chief of Police Frank Morales.

Councilwoman Francis requested to go into Executive Session. At 6:27 p.m. on March 23, 2023 council went into Executive Session pursuant to Texas Government Code Section 551.074, Personnel Matters. The council reconvened at 6: 44 p.m. on March 23, 2023.

Councilman Blasko motioned to increase City Administrator/Chief of Police Morales's salary by six percent, seconded by Councilman Acock. Motion passed unanimously.

Possible Executive Session pursuant to Texas Government Code Section 551.074, Personnel Matters. No action will be taken in Executive Session. Any action will be taken in open session.

18. Report by Mayor Durand-Hollis on items of community interest.

The mayor spoke about a previous AACOG meeting.

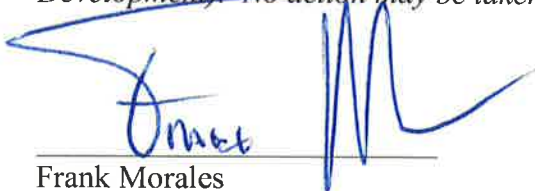
19. Report by City Administrator/Chief of Police Morales on items of community interest.

City Administrator/Chief of Police Morales spoke on parking more cars with officers along Hidden View, Winding Way, and Tower Drive, as well as looking into speed zones or a traffic study for a future meeting.

20. Adjourn.

The mayor adjourned the meeting at 6:52 p.m.

The Council reserves the right to discuss and appropriately act upon any item stated on this agenda in open session. The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). No action may be taken in Executive Session.



Frank Morales
City Administrator