

City of Hill Country Village Schedule of Fees	Rates Adopted
Administrative Fees	9/15/2022
Moving of Structures on City Streets Permit* Ord.419	\$500
Deposit for Permit	\$1,000
Police Escort Fee	\$50/Hour
*Moving company must provide proof of insurance in the amount of \$1 million prior to issuance of permit The City Administrator or their designee shall be responsible for issuing this permit.	
Notary:	
Residents or Business Owners in the City	\$0
No Affiliation with the City	\$6.00/First Signature \$1.00/Each Additional Signature
Returned Check Fee	\$30
Alarm Permit Fees (January 1- December 31)	
Annual Fee (Residential) (Not Required)	\$0
Annual Fee (Business)	\$30
1 to 3 False Alarms of Any Type (Per Year)	\$0
4 to 6 False Alarms of Any Type (Per Year)	\$50
7 to more False Alarms of Any Type (Per Year)	\$100
False Robbery Alarm, Each	\$150
Alcoholic Beverage Retailer Fee (2 Year Renewals) Alcoholic Beverage Codes 11.38 & 61.36	1/2 of State Fee
Animal Control Fees (Animals not on a leash or running at large)	
Registration/Tag & Replacement Tag	\$5
First Offense (Per Dog)	\$35
Second Offense	\$50
Third or More Offense, Each	\$100
Boarding Fees (Not at City Hall)	Actual
Certificate of Occupancy	
Business Owner Certificate of Occupancy	\$150
Tenant Certificate of Occupancy	\$75
City Attorney Fees	Actual + 20%
Engineering Fees	Actual + 20%
Fire Inspection Fees - Businesses Ord.901	
Annual Inspection	\$0
First Reinspection	\$100
Third and Subsequent Reinspection, Each	\$100
Temporary Structure (i.e. tent)	\$100
Garage Sale Permits Ord.646	
The City Administrator or their designee shall be responsible for issuing this permit.	
Garage Sale (Must Register)	\$0
Estate Sale	\$50

Health Inspections	
Food Establishment Licenses (Every Year in September)	
# of Employees	
1 to 2	\$135
3 to 5	\$300
6 to 9	\$525
10 or More	\$750
Temporary (Up To 14 Days)	\$75
Farmer's Market/Food Trucks	\$50
Temporary Business (6 Months)	\$50
Septic Fees	
Minor Repair for On-Site Sewage Facility	\$75
Septic Permits	\$300
Platting Fees: Ord. 899	
Note: All Subdivision & Platting Fees are due prior to City action	
Consultant Fees: These charges are for the purpose of recovering the cost of outside professional consultants (legal, engineering, etc.) which are reasonable and necessary and related to the subdivision process.	
Minor Platting Activity (Single lot replats which are not likely to require more than four hours of professional assistance)	
Major Platting Activity (Affects drainage, multiple lots, streets, utilities or otherwise in the City's opinion may require more than four hours of professional assistance)	
All Platting Activity	\$300/ Hour (\$1,000 Minimum)
Development Plat Fee	\$500 (Includes 2 Hours), \$200 Each Additional Hour
Filing Fees	\$500 Minimum Charge, plus \$15/ Residential Lot (\$20/ Acre for other zoning)
County Recording Fees	Actual + 20%
Request for Plat Deferral	\$200
Request for Time Extension Fee	\$200
Vacating Declaration Fee	\$100 + Other Platting Charges
Replat Involving Notification Fee	\$300 + Other Platting Charges
Notification List Fee:	
Inside City Limits	\$150
Outside City Limits	\$150
Amending Plat Fee	\$150
Street Name Change Fees:	
Street Name Change Application Fees	\$150
Street Name Change Installation Fee Per Sign	\$200
Police Fees:	
Fingerprinting (Non-Arrest) Per Card	\$20
Police Report	\$0.10/Page Over 10 Pages (Printed)
Crash Report	\$6/Open Records Request
Tree Permits Ord. 1190 - 8/16/2018 & Ord. 1211 - 4/1/2019	
Commercial (Must have San Antonio Tree Maintenance License)	\$50
Resident (July 1st through January 31st)	\$0
Special	\$0 Res/\$50 Commercial
Golf Cart Permits Ord. 1223 - 1/16/2020	
Golf Cart Permit	\$50 permit
	\$10 Failed Re-inspection

City of Hill Country Village	
BUILDING PERMITS (Ord. No. 636, §§ 5—12, 3-18-1993; Ord. No. 708, § 1, 1-16-1997)	
Note: If no construction has commenced within 90 days of issuance of the permit, the permit becomes void.	
The Building Inspector may modify construction permit fees for any atypical construction such as large projects of more than 10,000 sq. ft. or for construction that has more or fewer fixtures than is typically found in a home or business.	
Business Inspector Reinspection Fee (If Required)	\$120
Failure to obtain permit prior to work for any item on this schedule	Two times the permit fee
Second and subsequent violations within two years	Three times the permit fee
Building- Commercial	
Review and Approve Building Plans (New construction/ Remodel)	\$600
Review and Approve Revised Building Plans	\$100
Review and Approve Building Plans (Minor Commercial Project)	\$120
Building Construction Permit (After Plan Approved)	\$2,500.00 Plus \$0.35/ sq. ft. of Foundation, Plus sq. ft. of Additional Floor Levels
Signs (Separate Electrical Permit Required if Relevant)	
Review and Approve Revised Building Plans	\$120
New Sign (Building or Single Pole Sign)	\$150
New Sign LED (i.e. Moving Sign, Changing Photo) (For Building)	\$200
Multi-Tenant - Structure	\$300
Multi-Tenant Sign (Tenant) (New or Repair)	\$100
Multi-Tenant Sign LED (i.e. Moving Sign, Changing Photo)	\$100/ Side
Temporary (Annual)	\$75
Repair or Replace	\$120
Sign Variance (to Business District Construction Review Board)	\$600
Special Use Permit	\$1,000
VARIANCE REQUESTS:	
Board of Adjustments	
Variance Request (Regarding Zoning i.e. Setbacks)	\$600
Business District Construction Review Board	
Sign Variance	\$600
Construction Review (New Commercial Building)	\$600
Zoning Commission	
Additional Use	\$600
Zoning/ Re-Zoning Application Fee	\$600

Building - Residential	
Review and Approve Building Plans (New House/ Remodel)	\$400
Review and Approve Building Plans (Minor Residential Projects)	\$120
Review and Approve Revised Building Plans	\$100
Building Construction Permits (After Plans Approved)	
(Minimum Building Permit Fee is \$100.00)	\$1,250.00 Plus \$0.25 / sq. ft. of Foundation, Plus sq. ft. of Additional Floor Levels
Building Additions to Residences	\$500.00 Plus \$0.25 / sq. ft. of Foundation, Plus sq. ft. of Additional Floor Levels
Outbuildings, Workshops, Barns, Sheds, Decks, etc.	\$0.25/ Sq. Ft. (\$200 Minimum)
Swimming Pools (Electrical Permit Also Required)	\$400
Gas (For Swimming Pool, If Needed)	\$200
Demolition	
	\$150/ floor
Electrical	
*Minimum Review Fee of \$120 May Apply	
New House or Living Quarters (Includes Remodeling or Additions)	\$0.08/ sq. ft. (\$300 Minimum)
Minor Electrical Residential Projects (As Determined by the Building Inspector)	\$120
Swimming Pools/ Hot Tubs	\$200
Residential Solar Units	\$200
Water Well	\$200
Commercial Projects	\$0.12/ sq. ft. (\$750 Minimum)
Minor Electrical Commercial Projects (As Determined by the Building Inspector)	\$120
HVAC	
*Minimum Review Fee of \$120 May Apply	
New House or Living Quarters (Including Remodeling or Additions)	\$0.08/ sq. ft. (\$300 Minimum)
Commercial Projects	\$0.12/ sq. ft. (\$750 Minimum)
Minor HVAC Projects (As Determined by the Building Inspector) Residential or Commercial	\$120
Replacement of Single Condensing Unit	\$120
Replacement of Complete Split System (Condensing Unit and Air Handler) Up to 2 Complete Systems	\$200
Commercial Roof Top Units (RTUs) (Per Unit)	\$120
Plumbing	
*Minimum Review Fee of \$120 May Apply	
New House or Living Quarters (Includes Remodeling or Additions)	\$0.08/ sq. ft. (\$300 Minimum)
Minor Plumbing Projects (As Determined by the Building Inspector)	\$120
Water Heater (Up to 2)	\$120
Lawn Sprinkler System	\$120
Commercial Projects	
New House or Living Quarters (Including Remodeling or Additions)	\$0.12/ sq. ft. (\$750 Minimum)
Minor Projects (As Determined by the Building Inspector) Residential or Commercial	\$120
Fire Sprinkler:	
Existing Building-	
Plan Review	\$120
Sprinkler Permit	\$150
New Building- The above Sprinkler permit must be pulled in addition to a Fire Line Building Permit	
Plan Review	\$120
Fire Line Permit	\$150

Roofing (Not requiring structural change)	
*Minimum Review Fee of \$120 May Apply	
Residential - New or Replacement Roof	\$200
Partial Replacement < 30%	\$120
Commercial - New or Replacement Roof	\$500
Partial Replacement < 30%	\$200
Other Structures	
*Minimum Review Fee of \$120 May Apply	
Carports (Open)	\$150
Tennis Court/Sports Court	\$300
Driveways	
*Minimum Review Fee of \$120 May Apply	
Driveway Approach	\$150
Fencing	
*Minimum Review Fee of \$120 May Apply	
Commercial	\$200
Residential (Including Fencing & Retaining Walls)	\$120
Residential (Including Fencing & Retaining Walls) w/ a Gate	\$150
Garages	
*Minimum Review Fee of \$120 May Apply	
One Car Garage (Built After Residence is Constructed)	\$300
Two Car Garage (Built After Residence is Constructed)	\$350
Three Car Garage (Built After Residence is Constructed)	\$400