



CITY OF HILL COUNTRY VILLAGE  
116 ASPEN LANE • HILL COUNTRY VILLAGE • TEXAS • 78232  
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**MINUTES  
SPECIAL CITY COUNCIL MEETING  
CITY HALL  
116 ASPEN LANE  
HILL COUNTRY VILLAGE, TEXAS 78232  
THURSDAY, MAY 20, 2021  
5:00 P.M.**

The City Council for the City of Hill Country Village met for a Special City Council Meeting Thursday, March 18<sup>th</sup>, 2021 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

**Members Present:**

Mayor Gabriel Durand-Hollis  
Councilman Matthew Acock  
Councilman Carl A. Register  
Councilwoman Allison Francis

**Members not present:**

Councilman Thomas Doyle  
Councilman Neal Leonard

**City Staff Present:**

Frank Morales, City Administrator/Police Chief  
Administrative Assistant, Yolanda Sherrod

**1. Call to order.**

*Mayor Durand-Hollis called the meeting to order at 5:00 p.m.*

**2. Invocation and Pledge of Allegiance.**

*Mayor Durand-Hollis led those present in the invocation and the Pledge of Allegiance.*

**3. A presentation, discussion, and appropriate action regarding the following items related to the May 1, 2021 General Election which was canceled per ordinance 1243, dated March 18, 2021.**

- a. Issuing a Certificate of Election**
- b. Administering Statement of Elected Officer**
- c. Administering Oath of Office**
- d. Appointment of Mayor Pro-Tempore**

*Statement of Elected/Appointed Officer was signed by Councilman Doyle.  
Oath of Office was signed by Councilman Doyle.*

*Statement of Elected/Appointed Officer was signed by Councilwoman Francis.  
Oath of Office was signed by Councilwoman Francis.*

*Statement of Elected/Appointed Officer was signed by Councilman Register,  
Oath of Office was signed by Councilman Register.*

*Councilman Doyle, Councilwoman Francis and Councilman Register were sworn in by  
Mayor Durand-Hollis.*

*Mayor Durand-Hollis asked the council for a motion to appoint a Mayor Pro Tempore.  
Councilman Register motioned for Councilwoman Francis to be Mayor Pro Tempore,  
Councilman Acock seconded the motion. Motion passed unanimously.*

**CONSENT AGENDA:**

*The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.*

**4. Discussion and possible action approving the minutes of the City Council Meeting of March 18, 2021.**

**5. Discussion and possible action approving an ordinance accepting the retirement of Mr. Ismael Urias as an employee for the City of Hill Country Village, Texas.**

**6. Discussion and possible action approving an ordinance appointing Mrs. Yolanda Sherrod as a full time Permits Clerk and Administrative Assistant for the City of Hill Country Village.**

**7. Discussion and possible action approving a Memorandum of Understanding between the City of San Antonio and the City of Hill Country Village, outlining a jurisdictional agreement that will allow for concurrent jurisdiction for both municipal courts.**

*Councilman Acock motioned to approve consent agenda, seconded by Councilman Register.  
Motion passed unanimously.*

**INDIVIDUAL ITEMS FOR CONSIDERATION:**

**8. Citizens to be heard.**

*At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. However, the Mayor or the City Administrator may make a statement of specific factual information in response to an inquiry or recite existing policy in response to an inquiry. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.*

*Ms. Childers-White of 212 Village Circle spoke by phone on the importance of putting the specifics of the agenda item in the agenda ie trash contract and to receive the usual three day email notice of the agenda.*

*Mr. Beck of 117 Cherokee voiced opposition on cutting down the trees in or near the streets in HCV that are being redone.*

*Ms. Cook of 303 Tower spoke on the water tower and asked not to tear it down.*

**9. Discussion and possible action on the engineered plans submitted by M & S Engineering regarding the City of Hill Country Village Road and Drainage Project and Bond Project using bond funds.**

*Mr. Brady Kosub of M & S Engineering was present to answer questions about the plans submitted for the City of Hill Country Village Road and Drainage Project and Bond Project using bond funds. Construction was at 7.4 million at last council meeting and now is at 7.5 million due to recent changes with construction material costs and there is a \$600,000.00 contingency included.*

*After some discussion, Councilman Register motioned to accept the plans submitted and move forward, seconded by Councilwoman Francis. Motion passed unanimously.*

**10. Discussion and possible action authorizing M & S Engineering to begin the bid process regarding the City of Hill Country Village Road and Drainage Project and Bond Project using bond funds.**

*Councilwoman Francis made the motion for M & S Engineering to begin the bid process regarding the City of Hill Country Village Road and Drainage Project and Bond Project using bond funds. Seconded by Councilman Register. Motion passed unanimously.*

**11. Discussion and possible action assigning future dates and times for the FY 2021-22 City of Hill Country Village Budget Work Sessions.**

*After discussion future dates set for June 17, 2021 @ 5:00pm and July 8, 2021 @ 5:00pm for budget workshop sessions. June 10, 2021 tentatively set for cell phone tower special meeting.*

*Councilwoman Francis motion to accept future dates and times for the FY 2021-22 City of Hill Country Village Budget Work Sessions. Seconded by Councilman Register. Motion passed unanimously.*

**12. Discussion and possible action reappointing existing members to the Board of Adjustment.**

<u>Member</u>	<u>Current Expiration</u>	<u>New Expiration</u>
John Dulske	May 2021	May 2022
Doug Boom	May 2021	May 2022
Jay Eddy	May 2021	May 2022

*Councilman Acock made the motion to reappoint existing members to the Board of Adjustment. Seconded by Councilman Register. Motion passed unanimously.*

**13. Discussion and possible action reappointing existing members to the Zoning Commission.**

<u>Member</u>	<u>Current Expiration</u>	<u>New Expiration</u>
Melissa Childers-White	May 2021	May 2022
Paul Blackburn	May 2021	May 2023
Greg Blasko	May 2021	May 2022
Roxanna Gonzales-Soza	May 2021	May 2022

*Councilman Acock made the motion to reappoint existing members to the Zoning Commission. Seconded by Councilman Register. Motion passed unanimously.*

**14. Discussion and possible action reappointing existing members to the Business District Construction Review Board.**

<u>Member</u>	<u>Current Expiration</u>	<u>New Expiration</u>
Greg Blasko	May 2021	May 2023
Steve Marceau	May 2021	May 2023

*Councilman Acock made the motion to reappoint existing members to the Business District Construction Review Board. Seconded by Councilwoman Francis. Motion passed unanimously.*

**15. Presentation of the March 31, 2021 and April 30, 2021 financial statements.**

*Councilman Register gave presentation on the March 31, 2021 and April 30, 2021 financial statements.*

**16. Report by Mayor on matters of community interest.**

*Mayor Durand-Hollis stated that there will be discussion regarding the cell tower with SAWS for the price of the land in the next June meeting. Also in regards to All In Construction and the extra equipment that they are storing on city property. There is no agreement between All In Construction and the city to keep extra equipment there. This poses a liability to the city, the city will discuss having All In Construction to move out or sign an agreement showing insurance for potential liability in the next meeting.*

**17. Report by City Administrator/Chief of Police on matters of community interest.**

*City Administrator Morales had no comments of community interest.*

**18. Adjourn.**

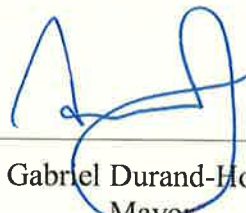
*Mayor Durand-Hollis adjourned the meeting at 6:10 p.m.*

*The Council reserves the right to discuss and appropriately act upon any item stated on this agenda in open session. The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). No action may be taken in Executive Session.*

**APPROVED THIS 15th DAY OF JULY 2021**

**ATTEST:**

  
\_\_\_\_\_  
Frank Morales  
City Administrator

  
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Gabriel Durand-Hollis  
Mayor