



CITY OF HILL COUNTRY VILLAGE
116 ASPEN LANE • SAN ANTONIO • TEXAS • 78232
PHONE (210) 494-3671 • FAX (210) 490-8645 • WEB www.hcv.org

MINUTES
CITY COUNCIL MEETING
CITY HALL
116 ASPEN LANE
HILL COUNTRY VILLAGE, TEXAS 78232
THURSDAY, MAY 19, 2016
5:00 P.M.

The City Council for the City of Hill Country Village met for a City Council Meeting Thursday, May 19th, 2016 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

Members Present:

Mayor Gabriel Durand-Hollis
Councilman Carl A. Register
Councilman Matthew T. Acock
Councilwoman Jane Cronk
Councilwoman Elizabeth Worley
Councilman George "Rick" Evans
Councilman Brett Rowe

City Staff Present:

Frank Morales, City Administrator and Police Chief
Elizabeth Gomez, Administrative Assistant

1. Call to order.

Mayor Durand-Hollis called the meeting to order at 5:00 p.m.

2. Moment of silence and pledge of allegiance

Mayor Durand-Hollis led those present in a moment of silence and the pledge of allegiance.

3. Discussion and possible action approving an ordinance for the May 7, 2016 General Election for the City of Hill Country Village and declaring each unopposed candidate elected to office.

Councilwoman Worley moved to approve an ordinance for the May 7, 2016 General Election for the City of Hill Country Village and declaring each unopposed candidate elected to office, seconded by Councilman Rowe. Motion passed unanimously.

5. A presentation, discussion, and appropriate action regarding the following items related to the May 7, 2016 Municipal Election.

- a. Issuing a Certificate of Election**
- b. Administering Statement of Elected Officer**
- c. Administering Oath of Office**
- d. Appointment of Mayor Pro-Tempore.**

Judge Mario Trevino administered the Oath of Office to Mayor Gabriel Durand-Hollis. Mayor Durand-Hollis then administered the Oath of Office to Councilman George "Rick" Evans and Councilman Matthew T. Acock.

Mayor Durand-Hollis asked Council for a motion to appoint a Mayor Pro Tempore.

Councilman Evans moved to appoint Councilman Register as Mayor Pro Tempore, seconded by Councilwoman Worley. Motion passed unanimously.

4. Mayor Durand-Hollis to formally recognize outgoing Councilwoman Jane Cronk for her outstanding service and commitment while serving the citizens of Hill Country Village, Texas.

Mayor Durand-Hollis presented Councilwoman Cronk a certificate of appreciation for service on the city council.

CONSENT AGENDA:

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.

6. Discussion and possible action regarding the adoption of a resolution regarding the canvass of returns and declaration of results of the Special Election for the Reauthorization of a Road Sales and Use Tax for the City of Hill Country Village held May 7, 2016.

7. Discussion and possible action on approval of the minutes of the Special City Council Meeting of March 24, 2016.

8. Discussion and possible action on approval of the minutes of the Special City Council Meeting of April 19, 2016.

9. Discussion and possible action approving an ordinance accepting the resignation of Scott E. Purcell as a Full Time Police Officer.

10. Discussion and possible action approving an ordinance appointing Fermin M. Cordova as a Full Time Police Officer.

Councilman Register moved to approve items 6, 8, 9 and 10 of the consent agenda, seconded by Councilman Evans. Motion passed unanimously.

Mr. Morales referred to item 7 of the meeting minutes of the Special Council Meeting of March 24, 2016. Item 6 motion should add issuing after approve.

Councilman Register moved to approve items 7 of the consent agenda with the revision, seconded by Councilman Evans. Motion passed unanimously.

INDIVIDUAL ITEMS FOR CONSIDERATION:

11. Citizens to be heard.

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. However, the Mayor or the City Administrator may make a statement of specific factual information in response to an inquiry or recite existing policy in response to an inquiry. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.

Mrs. Marilyn Cloud, 130 S. Tower, Mr. John McNair, 114 Cherokee Lane, and Mrs. Roma Cook, 303 Tower all spoke in regards to the city property located on Bitters Rd. and S. Tower.

12. Discussion and possible action approving an ordinance amending Section 38-133(a) of Article V of Chapter 38 of the Code of Ordinances of the City of Hill Country Village, Texas to adopt by reference new state rules for food establishments.

Councilman Acock moved to approve an ordinance amending Section 38-133(a) of Article V of Chapter 38 of the Code of Ordinances of the City of Hill Country Village, Texas to adopt by reference new state rules for food establishments, seconded by Councilman Register. Motion passed unanimously.

13. Discussion and possible action approving the March 31, 2016 and April 30, 2016 financial statements.

Councilman Register moved to approve the March 31, 2016 and April 30, 2016 financial statements, seconded by Councilman Evans. Motion passed unanimously.

14. Discussion regarding the Fiscal Year 2016 – 2017 budget.

Mr. Morales stated that he has spoken with the San Antonio Fire Department who are looking at their costs and it looks like the fee will be the same due to the number of calls. He should know more within a month. The Economic Development Corporation will still receive the \$10,000 transfer from the General Fund. As we get closer to September we will get a better picture on the numbers.

15. Discussion and possible action issuing a Request for Qualification on engagement of an architect for Architectural Services to provide cost estimates for restrooms and building access improvements to city hall and if required, to study additional alternatives.

Councilman Rowe moved to approve issuing a Request for Qualification on engagement of an architect for Architectural Services to provide cost estimates for restrooms and building access improvements to city hall and if required, to study additional alternatives with the modification to add in paragraph a to include some additional work for more renovations to the current city hall and possible plans for a new city hall, seconded by Councilman Evans. Motion passed unanimously.

16. Discussion and possible action on selecting an engineer for Engineering Services to inspect existing City streets and provide cost estimates for upgrades of existing City streets.

No action taken.

17. Discussion regarding a meeting held on May 2, 2016 at the City of Hill Country Village City Hall in regards to a portion of the Marmon Ridge Property.

Mr. Craig Fletcher, from KFW Engineers, addressed the residents at the city council meeting in regards to a preliminary plat that was submitted to the City of Hill Country Village in the ETJ. There is a current agreement with Bexar County that the preliminary plat has to go thru the city.

18. Communications with the Mayor.

*Five Star Development
Masterplan*

19. Communications with the City Administrator/Chief of Police.

I will be out of town for the Public Funds Investment Act Workshop in Austin, Texas from June 22 – 24, 2016.


City Hall will be closed Monday, May 30th, 2016 in observance of Memorial Day.

20. Adjourn.

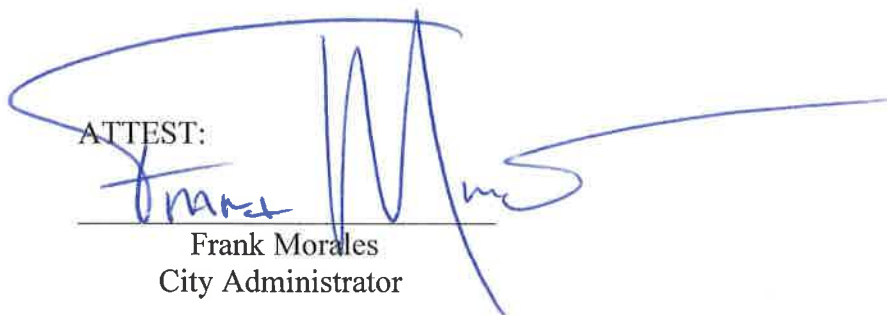
The Council reserves the right to discuss and appropriately act upon any item stated on this agenda in open session. The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). No action may be taken in Executive Session.

There being no further business to come before the City Council, the meeting was adjourned at 6:21 p.m.

Approved this 4th day of August 2016.



Gabriel Durand-Hollis
Mayor

ATTEST:


Frank Morales
City Administrator