



CITY OF HILL COUNTRY VILLAGE
116 ASPEN LANE • HILL COUNTRY VILLAGE • TEXAS • 78232
PHONE (210) 494-3671 • FAX (210) 490-8645 • WEB www.hcv.org

**MINUTES
SPECIAL CITY COUNCIL MEETING
CITY HALL
116 ASPEN LANE
HILL COUNTRY VILLAGE, TEXAS 78232
THURSDAY, JANUARY 28, 2021
5:00 P.M.**

The City Council for the City of Hill Country Village met for a Special City Council Meeting Thursday, January 28th, 2021 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

Members Present:

Mayor Gabriel Durand-Hollis
Councilman Thomas Doyle
Councilman Matthew Acock (*Phone*)
Councilman Carl A. Register (*Phone-Joined meeting at 5:12 p.m.*)
Councilwoman Allison Francis
Councilman Neal Leonard

Members not present:

City Staff Present:

Frank Morales, City Administrator/Police Chief
Administrative Assistant, Ismael Urias

1. Call to order.

Mayor Durand-Hollis called the meeting to order at 5:00 p.m.

2. Invocation and Pledge of Allegiance.

Mayor Durand-Hollis led those present in the invocation and the Pledge of Allegiance.

CONSENT AGENDA:

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring

separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.

3. Discussion and possible action approving the minutes of the City Council Meeting of November 19, 2020.

4. Discussion and possible action approving an ordinance ordering the 2021 city officers election as required by state law.

5. Discussion and possible action approving an ordinance authorizing the execution of a contract for election services for the May 1, 2021 General Election with the Bexar County Election's Administrator in an amount not to exceed \$8,000.

6. Discussion and possible action accepting a report from the Police Department regarding Racial Profiling for calendar year 2020 as mandated by Senate Bill 1074 of the 77th Legislature.

7. Discussion and possible action approving a resolution certifying the 2020 Tax Roll from the Bexar County Tax Assessor-Collector.

Councilwoman Francis motioned to approve the Consent Agenda, seconded by Councilman Doyle. Motion passed unanimously.

INDIVIDUAL ITEMS FOR CONSIDERATION:

8. Citizens to be heard.

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. However, the Mayor or the City Administrator may make a statement of specific factual information in response to an inquiry or recite existing policy in response to an inquiry. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.

Ms. Lenora Wulfe of 212 Tower Drive expressed her concern about the ongoing road project. Ms. Wulfe told the council that the speed of the construction is very slow and seems the construction company is in no hurry to finish.

9. Receive presentation from our audit firm Alonzo, Bacarisse, Irvine, and Palmer, P.C. on FY 2019-2020 annual audit and discussion and possible action to accept the FY 2019-2020 annual audit.

Mr. Kyle Layer and Ms. Janet Pitman from Alonzo, Bacarisse, Irvine, and Palmer, P.C. were in attendance to answer any questions for the council. Mr. Layer gave the presentation to the council. After the presentation, Mr. Layer and Ms. Pitman answered questions from council members.

Councilman Leonard motioned to accept the FY 2019-2020 annual audit, seconded by Councilman Acock. Motion passed unanimously.

10. Discussion and possible action amending Ordinance No. 1223 to extend the period that Ordinance No. 1223 will be in effect.

Councilwoman Francis motioned to extend the period that Ordinance No. 1223 will be in effect to February 1, 2022 instead of February 1, 2024, seconded by Councilman Register. Motion passed unanimously.

11. Discussion and possible action appointing one new member to the Board of Adjustment.

12. Discussion and possible action appointing one new member to the Business District Construction Review Board.

13. Discussion and possible action appointing one new member to the Zoning Commission.

City Administrator Morales told the council there was one position on each Board/Commission mentioned in items 11, 12 and 13. Administrator Morales asked the council if they had anyone in mind that would like to serve in one of these positions to please let him know. Administrator Morales said he would have these positions posted on the city's website, email residents he has in his roster, as well as have it posted in the city newsletter. No action taken on either item.

14. Discussion on the engineered plans submitted by M & S Engineering regarding the City of Hill Country Road Project and Bond Package recently voted on by residents.

Mayor Durand-Hollis informed the council he has reviewed every page of the plans and the plans were available to anyone else on the council. Mayor Durand-Hollis said he would like to suggest the council approve the fifty percent set so we could get to the ninety-five percent set by March.

15. Presentation regarding the November 30, 2020 and December 31, 2020 financial statements.

Councilman Register gave the presentation regarding the November 30, 2020 and December 31, 2020 financial statements.

16. Discussion and possible action regarding the annual evaluation and compensation of City Administrator/Chief of Police Frank Morales.

Possible Executive Session pursuant to Texas Government Code Section 551.074, Personnel Matters. No action will be taken in Executive Session. Any action will be taken in open session.

Mayor Durand-Hollis called the council into Executive Session at 6:03 p.m.

Mayor Durand-Hollis reconvened the regular council meeting at 6:38 p.m.

Councilman Doyle motioned to adjust the salary of City Administrator/Chief of Police Frank Morales to \$115,000, seconded by Councilman Register. Motion passed unanimously.

17. Report by Mayor Durand-Hollis on items of community interest.

Mayor Durand-Hollis touched briefly on the current COVID-19 pandemic. Mayor Durand-Hollis expressed that he didn't feel this pandemic would be over anytime soon.

18. Report by City Administrator/Chief of Police Morales on items of community interest.

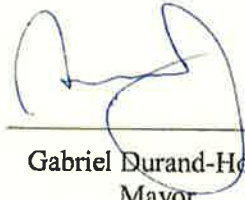
City Administrator, Frank Morales thanked the Mayor and Council for their praise toward him. Administrator Morales also expressed that he and the staff would continue to work hard for the city.

19. Adjourn.

Mayor Durand-Hollis adjourned the meeting at 6:45 p.m.

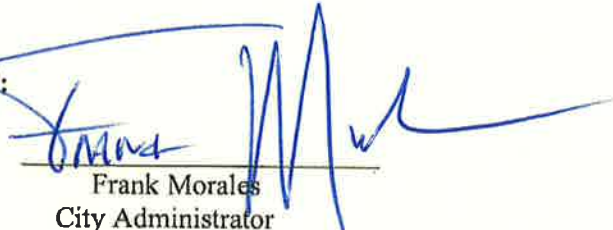
The Council reserves the right to discuss and appropriately act upon any item stated on this agenda in open session. The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). No action may be taken in Executive Session.

APPROVED THIS 18th DAY OF MARCH 2021



Gabriel Durand-Hollis
Mayor

ATTEST:



Frank Morales
City Administrator