



CITY OF HILL COUNTRY VILLAGE
116 ASPEN LANE • HILL COUNTRY VILLAGE • TEXAS • 78232
PHONE (210) 494-3671 • FAX (210) 490-8645 • WEB www.hcv.org

MINUTES
CITY COUNCIL MEETING
CITY HALL
116 ASPEN LANE
HILL COUNTRY VILLAGE, TEXAS 78232
WEDNESDAY, JULY 16, 2020
5:00 P.M.

The City Council for the City of Hill Country Village met for a Special City Council Meeting Wednesday, July 16th, 2020 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

Members Present:

Mayor Gabriel Durand-Hollis
Councilwoman Allison Greer *(Phone)*
Councilman Thomas Doyle *(Phone)*
Councilman Matthew Acock *(Phone)*
Councilman Carl A. Register *(Phone)*

Members not present:

Councilman Neal Leonard

City Staff Present:

Frank Morales, City Administrator/Police Chief
Marc Schnall, City Attorney *(Phone)*
Administrative Assistant, Ismael Urias

1. Call to order.

Mayor Durand-Hollis called the meeting to order at 5:00 p.m.

2. Moment of Silence and Pledge of Allegiance.

Mayor Durand-Hollis led those present in a moment of silence and the Pledge of Allegiance.

CONSENT AGENDA:

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or the Mayor, in which event the item or items will

immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.

3. Discussion and possible action approving the minutes of the City Council Meeting of May 21, 2020.

4. Discussion and possible action approving the minutes of the Special City Council Meeting of June 24, 2020

5. Discussion and possible action approving an ordinance reappointing the following individuals to positions in the Municipal Court effective August 1, 2020 for an approximate two year term; Mr. Mario Trevino as Municipal Judge, Mrs. Leslie Kassahn as Alternate Judge and Mr. Richard Corrigan as Municipal Prosecutor.

6. Discussion and possible action approving an ordinance executing a professional services agreement with Mr. Richard Herr, Mr. Bruce Bealor Jr., Mr. Eric Knapp and Mr. Stephen Hoff as Building Inspectors for the City of Hill Country Village.

7. Discussion and possible action approving an ordinance executing a professional services agreement with Mr. Jonathan Davis as the Arborist for the City of Hill Country Village, Texas.

8. Discussion/action approving an ordinance reappointing our Health Inspector, Mr. Monty McGuffin.

Councilman Doyle motioned to approve the Consent Agenda, seconded by Councilwoman Greer. Motion passed unanimously.

INDIVIDUAL ITEMS FOR CONSIDERATION:

9. Citizens to be heard.

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. However, the Mayor or the City Administrator may make a statement of specific factual information in response to an inquiry or recite existing policy in response to an inquiry. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.

Ms. Childers-White of 212 Village Circle spoke on items #11 and #12. Ms. Childers-White is on the Zoning Commission and wanted to address the council on these items. Ms. Childers-White was concerned about setting a precedence by allowing a property to change zoning from R-2 to R-1. Once assured by the city attorney that this would not be the case, she was more

comfortable recommending the zoning change. The Zoning Commission had made the recommendation to allow the change at their last meeting. Ms. Childers-White told the council it would be a wise decision to allow the zoning change which would allow Mr. McBurnett to make more use of the adjoined properties.

10. A public hearing, discussion and possible action on a request from Mr. David McBurnett regarding an application for a zoning change for the property located at 405 Winding Way, Legal Description as follows: CB 5833 BLK 1 LOT N 242 FT OF S726 OF 12 & 12A from R-2 to R-1 in the Residential District.

Mayor Durand-Hollis closed the regular meeting and opened the public hearing at 5:07 p.m.

No one spoke on this item.

Mayor Durand-Hollis closed the public hearing and opened the regular meeting at 5:09 p.m.

Mr. McBurnett of 413 Winding Way thanked the council for hearing this item. Mr. McBurnett told the council that he and his wife plan on building a home at 405 Winding Way and since this property is very long and narrow it would help to reduce the setbacks.

Councilman Register motioned to approve the zoning change from R-2 to R-1, seconded by Councilwoman Greer. All council members voted yea with the exception of Councilman Acock who abstained. Motion passed.

11. A public hearing regarding a preliminary plat establishing Lot 405 and Lot 413, County Block 5833 being 7.509 acres of land within the corporate limits of the City of Hill Country Village, Bexar County, Texas consisting of land out of Lot 12-A, according to the plat of Hill Country Estates, Inc. recorded in Volume 1625, Page 248, of the deed and plat records of Bexar County, Texas as conveyed to David and Lisa McBurnett by deed recorded in Volume 11546, Page 899, of the real property records of Bexar County, Texas and land out of Lot 12 and said Lot 12-A according to the plat of said Hill Country Estates, Inc. as conveyed to Lendas Residential, LC, by deed filed in Document Number 20190128185, of the Official Records of Bexar County, Texas.

Mayor Durand-Hollis closed the regular meeting and opened the public hearing at 5:12 p.m.

No one spoke on this item.

Mayor Durand-Hollis closed the public hearing and opened the regular meeting at 5:12 p.m.

12. Discussion and possible action regarding a preliminary plat establishing Lot 405 and Lot 413, County Block 5833 being 7.509 acres of land within the corporate limits of the City of Hill Country Village, Bexar County, Texas consisting of land out of Lot 12-A, according to the plat of Hill Country Estates, Inc. recorded in Volume 1625, Page 248, of the deed and plat records of Bexar County, Texas as conveyed to David and Lisa McBurnett by deed recorded in Volume 11546, Page 899, of the real property records of Bexar County, Texas

and land out of Lot 12 and said Lot 12-A according to the plat of said Hill Country Estates, Inc. as conveyed to Lendas Residential, LC, by deed filed in Document Number 20190128185, of the Official Records of Bexar County, Texas.

Councilman Register motioned to approve the preliminary plat, seconded by Councilman Doyle. All council members voted yea with the exception of Councilman Acock who abstained. Motion passed.

13. Workshop on the City of Hill Country Village Annual Budget for Fiscal Year 2020-21.

This item was discussed by council members and the city administrator.

14. Discussion and possible action approving a budget amendment from city reserves to Public Works Line Item 5500, Supplies and Materials, specifically under 5600, Maintenance not to exceed \$6,000.00.

Councilman Doyle motion to approve this budget amendment, seconded by Councilwoman Greer. All council members voted yea with the exception of Councilman Acock who voted nay. Motion passed.

15. Presentation of the May 31, 2020 and June 30, 2020 financial statements.

This item was heard after item #19

Councilman Register did the presentation of the May 31, 2020 and June 30, 2020 financial statements.

16. Presentation by City's financial advisors on the process and timetable for issuance of voter approved bonds for street and drainage improvements to be designated as "City of Hill Country Village, Texas General Obligation Bonds, Series 2020" and related matters.

This item was heard before item #15.

Mr. Kevin Escobar of Frost Bank gave the presentation on the process and timetable for issuance of voter approved bonds for street and drainage improvements to be designated as "City of Hill Country Village, Texas General Obligation Bonds, Series 2020" and related matters.

Mr. Jeff Kuhn of Norton Rose Fulbright was also in attendance to answer any questions.

17. Consideration and approval of a resolution approving the City's plan of finance pertaining to the contemplated issuance of obligations to be designated as "City of Hill Country Village, Texas General Obligation Bonds, Series 2020"; authorizing City staff and the City's financial advisor and bond counsel to proceed with this plan of finance; and authorizing other matters related to the foregoing.

Councilwoman Greer motioned to approve the resolution of the City's plan of finance pertaining to the contemplated issuance of obligations to be designated as "City of Hill Country Village, Texas General Obligation Bonds, Series 2020"; authorizing City staff and the City's financial advisor and bond counsel to proceed with this plan of finance; and authorizing other matters related to the foregoing, seconded by Councilman Doyle. Motion passed unanimously.

18. Consideration and approval of a resolution relating to establishing the City's intention to reimburse itself for the prior lawful expenditure of funds relating to constructing various City improvements from the proceeds of tax-exempt obligations to be issued by the City for authorized purposes; authorizing other matters incident and related thereto; and providing an effective date.

Councilman Register motioned to approve a resolution relating to establishing the City's intention to reimburse itself for the prior lawful expenditure of funds relating to constructing various City improvements from the proceeds of tax-exempt obligations to be issued by the City for authorized purposes; authorizing other matters incident and related thereto; and providing an effective date, seconded by Doyle. Motion passed unanimously.

19. Discussion and possible action on selection of an engineer or engineering firm for preparation of plans and specifications for street and drainage improvements authorized by voter approved bonds for street and drainage improvements to be designated as "City of Hill Country Village, Texas General Obligation Bonds, Series 2020" and authorize the Mayor to execute an agreement with the selected engineer or engineering firm.

Councilman Register motioned to engage the services of M & S Engineering and authorize the Mayor to execute an agreement with that firm, seconded by Councilman Acock. Motion passed unanimously.

20. Report by Mayor on matters of community interest.

Mayor Durand-Hollis thanked everyone for moving forward on the financial plan and road project.

21. Report by City Administrator/Chief of Police on matters of community interest.

City Administrator Morales had no comments.

22. Adjourn.

Mayor Durand-Hollis adjourned the meeting at 7:03 p.m.

The Council reserves the right to discuss and appropriately act upon any item stated on this agenda in open session. The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel

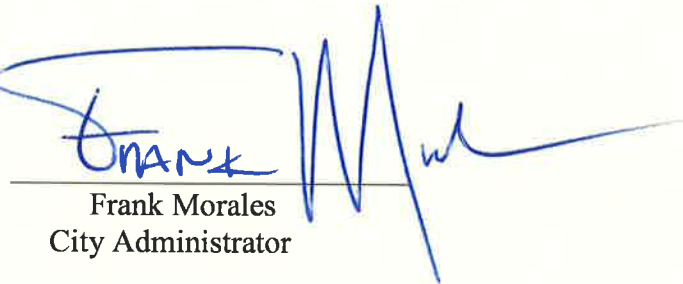
Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). No action may be taken in Executive Session.

APPROVED THIS 13th DAY AUGUST OF 2020



Gabriel Durand-Hollis
Mayor

ATTEST:



Frank Morales
City Administrator