



CITY OF HILL COUNTRY VILLAGE  
116 ASPEN LANE • HILL COUNTRY VILLAGE • TEXAS • 78232  
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**MINUTES  
CITY COUNCIL MEETING  
CITY HALL  
116 ASPEN LANE  
HILL COUNTRY VILLAGE, TEXAS 78232  
THURSDAY, MAY 21, 2020  
5:00 P.M.**

The City Council for the City of Hill Country Village met for a City Council Meeting Thursday, May 21<sup>st</sup>, 2020 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

**Members Present:**

Mayor Gabriel Durand-Hollis  
Councilwoman Allison Greer  
Councilman Thomas Doyle  
Councilman Matthew Acock *(Phone)*  
Councilman Carl A. Register *(Phone)*  
Councilman Neal Leonard *(Phone)*

**Members not present:**

**City Staff Present:**

Frank Morales, City Administrator/Police Chief  
Marc Schnall, City Attorney *(Phone)*  
Ismael Urias, Administrative Assistant

**1. Call to order.**

*Mayor Durand-Hollis called the meeting to order at 5:00 p.m.*

**2. Moment of Silence and Pledge of Allegiance.**

*Mayor Durand-Hollis led those present in a moment of silence and the Pledge of Allegiance.*

**3. A presentation, discussion, and appropriate action regarding the following items related to the May 2, 2020 General Election which was canceled per ordinance 1224, dated March 19, 2020.**

**a. Issuing a Certificate of Election**

- b. Administering Statement of Elected Officer**
- c. Administering Oath of Office**
- d. Appointment of Mayor Pro-Tempore.**

*This item was tabled.*

CONSENT AGENDA:

*The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.*

**4. Discussion and possible action approving the minutes of the City Council Meeting of March 19, 2020.**

**5. Discussion and possible action approving an ordinance accepting the resignation of Officer Lawrence Garner as a Full Time Police Officer.**

*Councilwoman Greer motioned to approve the consent agenda, seconded by Councilman Doyle. Motion passed unanimously.*

INDIVIDUAL ITEMS FOR CONSIDERATION:

**6. Citizens to be heard.**

*At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. However, the Mayor or the City Administrator may make a statement of specific factual information in response to an inquiry or recite existing policy in response to an inquiry. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.*

*Three citizens signed up to be heard under item 11.*

**7. A public hearing, discussion, and possible action regarding a request from LJA Engineering, Inc., for approval of a preliminary plat of the following property which consists of 1.40 tract of land situated in the City of Hill Country Village, Bexar County, Texas, and being all of a 0.6073 acre tract (called tract 1) and a 0.795 acre tract (called tract 2) described in deed to Amina Properties, LLC, of record in volume 12592, page 207, of the Official Public Records of Bexar County, Texas.**

*Mayor Durand-Hollis closed the regular meeting and opened the public hearing at 5:06 p.m.*

*Mr. Bjorn Boentges with LJA Engineering explained to the council that he and the developer are trying to combine two lots into one single lot.*

*Mayor Durand-Hollis closed the public hearing and opened the regular meeting at 5:08 p.m.*

*Councilman Register motioned to approve this item, seconded by Councilman Doyle. Motion passed unanimously.*

**8. Discussion and possible action on bids received from contractors for street and drainage improvements pursuant to the City's 2019 Street and Draining Improvement Project.**

*Councilman Register motioned to award the contract to the company All-In Construction for the City's 2019 Street and Draining Improvement Project, seconded by Councilwoman Greer. Motion passed unanimously.*

**9. Presentation of the March 31, 2020 and April 30, 2020 financial statements.**

*Councilman Register gave the presentation of the March 31, 2020 and April 30, 2020 financial statements.*

**10. Discussion and possible action assigning future dates and times for the FY 2020-21 City of Hill Country Village Budget Work Sessions.**

*City Administrator Morales recommended having a budget work session before and after the July 16<sup>th</sup>, 2020 City Council Meeting.*

**11. Discussion and possible action on potential acquisition of water tower property located at 302 Tower Drive.**

*Mayor Durand-Hollis explained to the council that he has been looking into cellular tower service. Mayor Durand-Hollis said that San Antonio Water System would not be replacing the water tower and it would probably be torn down within the next couple of years. There is cellular equipment on the tower that would have to go somewhere when the water tower is no longer there. The Mayor relayed to the council that we should look in to potentially acquiring the water tower property.*

*Ms. Roma Cook of 303 Tower Drive recommended that the city try to acquire the property.*

*Ms. Childers-White of 212 Village Circle told the council that it was very important that the city not let this land go for some other purpose. Ms. Childers-White asked if the city were to secure this property would it belong to the city or would it be ETJ. Mayor Durand-Hollis assured her that this property is not ETJ and was in the city limits. Ms. Childers-White thought the city should attempt to acquire the property.*

*Lonnie Wulfe of 212 Tower Drive recommended the city try to acquire this property.*

*Councilman Register motioned to have the Mayor and another member of council approach San Antonio Water System and attempt to negotiate acquiring the land, seconded by Councilman Doyle. Motion passed unanimously.*

**12. Discussion and possible action reappointing existing members to the Board of Adjustment.**

*Councilman Acock motioned to reappoint existing members to the Board of Adjustment, seconded by Councilman Doyle. Motion passed unanimously.*

**13. Discussion and possible action reappointing existing members to the Zoning Commission.**

*Councilman Acock motioned to reappoint existing members to the Zoning Commission, seconded by Councilman Register. Councilwoman Greer abstained while all other council members voted yea. Motion passed.*

**14. Report by Mayor on matters of community interest.**

*Mayor Durand-Hollis relayed that he and City Administrator Morales have been approached about different initiatives, directives and COVID grants. The Mayor said he would keep the council informed on these matters.*

**15. Report by City Administrator/Chief of Police on matters of community interest.**

*City Administrator Morales announced City Hall would be closed May 25, 2020 in observance of Memorial Day.*

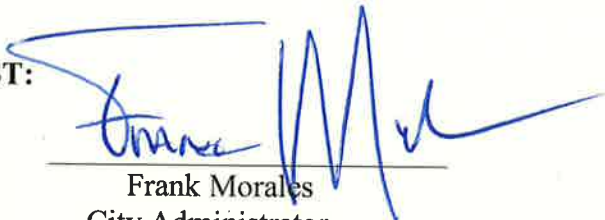
**16. Adjourn.**

*Mayor Durand-Hollis adjourned the meeting at 5:54 p.m.*

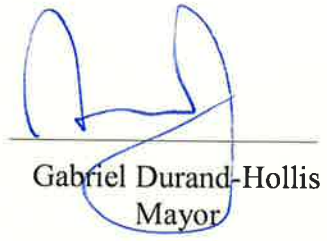
*The Council reserves the right to discuss and appropriately act upon any item stated on this agenda in open session. The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). No action may be taken in Executive Session.*

**APPROVED THIS 16<sup>th</sup> DAY OF JULY 2020**

**ATTEST:**



Frank Morales  
City Administrator



Gabriel Durand-Hollis  
Mayor