



CITY OF HILL COUNTRY VILLAGE  
116 ASPEN LANE • HILL COUNTRY VILLAGE • TEXAS • 78232  
PHONE (210) 494-3671 • FAX (210) 490-8645 • WEB [www.hcv.org](http://www.hcv.org)

**MINUTES  
CITY COUNCIL MEETING  
CITY HALL  
116 ASPEN LANE  
HILL COUNTRY VILLAGE, TEXAS 78232  
THURSDAY, MARCH 19, 2020  
5:00 P.M.**

The City Council for the City of Hill Country Village met for a City Council Meeting Thursday, March 19<sup>th</sup>, 2020 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

**Members Present:**

Mayor Gabriel Durand-Hollis  
Councilwoman Allison Greer  
Councilman Thomas Doyle  
Councilman Matthew Acock *(Phone)*  
Councilman Carl A. Register *(Phone)*  
Councilman Neal Leonard *(Phone)*

**Members not present:**

**City Staff Present:**

Frank Morales, City Administrator/Police Chief  
Marc Schnall, City Attorney *(Phone)*  
Ismael Urias, Administrative Assistant

**1. Call to order.**

*Mayor Durand-Hollis called the meeting to order at 5:00 p.m.*

**2. Moment of Silence and Pledge of Allegiance.**

*Mayor Durand-Hollis led those present in a moment of silence and the Pledge of Allegiance.*

**CONSENT AGENDA:**

*The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately,*

*unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.*

**3. Discussion and possible action approving the minutes of the City Council Meeting of January 16, 2020.**

**4. Discussion and possible action approving an ordinance ordering cancellation of the May 2, 2020 General Election.**

**5. Discussion and possible action approving an ordinance appointing Sergeant Philip A. Franzone III as a Full Time Police Sergeant.**

*Councilwoman Greer motioned to approve the Consent Agenda, seconded by Councilman Doyle. Motion passed unanimously.*

**INDIVIDUAL ITEMS FOR CONSIDERATION:**

**6. Citizens to be heard.**

*At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. However, the Mayor or the City Administrator may make a statement of specific factual information in response to an inquiry or recite existing policy in response to an inquiry. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.*

*There were no citizens to be heard.*

**7. A public hearing, discussion, and possible action regarding a request from LJA Engineering, Inc., for approval of a preliminary plat of the following property which consists of 1.40 tract of land situated in the City of Hill Country Village, Bexar County, Texas, and being all of a 0.6073 acre tract (called tract 1) and a 0.795 acre tract (called tract 2) described in deed to Amina Properties, LLC, of record in volume 12592, page 207, of the Official Public Records of Bexar County, Texas.**

*Mayor Durand-Hollis opened the public hearing and closed the regular meeting at 5:08 p.m.*

*Mr. Bjorn Boentge of LJA Engineering said he was at the meeting to get approval on the preliminary plat for this property. Mr. Boentge explained that they want to turn two separate plats into one plat for a commercial office development.*

*Mayor Durand-Hollis closed the public hearing and opened the regular meeting at 5:08 p.m.*

*Councilman Acock motioned to approve the preliminary plat of the following property which consists of 1.40 tract of land situated in the City of Hill Country Village, Bexar County, Texas, and being all of a 0.6073 acre tract (called tract 1) and a 0.795 acre tract (called tract 2) described in deed to Amina Properties, LLC, of record in volume 12592, page 207, of the Official Public Records of Bexar County, Texas, seconded by Councilman Register. Motion passed unanimously.*

**8. Discussion and possible action on bids received from contractors for street and drainage improvements pursuant to the City's 2019 Street and Draining Improvement Project.**

**9. Presentation by City's financial advisors on the process and timetable for issuance of voter approved bonds for street and drainage improvements to be designated as "City of Hill Country Village, Texas General Obligation Bonds, Series 2020" and related matters.**

**10. Consideration and approval of a resolution approving the City's plan of finance pertaining to the contemplated issuance of obligations to be designated as "City of Hill Country Village, Texas General Obligation Bonds, Series 2020"; authorizing City staff and the City's financial advisor and bond counsel to proceed with this plan of finance; and authorizing other matters related to the foregoing.**

**11. Consideration and approval of a resolution relating to establishing the City's intention to reimburse itself for the prior lawful expenditure of funds relating to constructing various City improvements from the proceeds of tax-exempt obligations to be issued by the City for authorized purposes; authorizing other matters incident and related thereto; and providing an effective date.**

**12. Discussion and possible action on selection of an engineer or engineering firm for preparation of plans and specifications for street and drainage improvements authorized by voter approved bonds for street and drainage improvements to be designated as "City of Hill Country Village, Texas General Obligation Bonds, Series 2020."**

**13. Discussion and possible action to authorize the Mayor to sign an agreement with M&S Engineering, LLC for preparation of plans and specifications for street and drainage improvements per the voter approved bonds for street and drainage improvements to be designated as "City of Hill Country Village, Texas General Obligation Bonds, Series 2020."**

**14. Discussion and possible action approving an ordinance amending Table 4 in Section 62-106(4)(b)(1) of the Code of Ordinances of the City of Hill Country Village to provide for minimum width of 25 feet for a buffer yard and amending Section 62-106(4)(b)(6) to allow sidewalks in a buffer yard.**

*Items 8 through 14 were tabled.*

**15. Discussion and possible action to authorize elimination of the additional one quarter cent sales and use tax for Economic Development Corporation purposes and repurposing**

**of such additional one-quarter cent sales and use tax within the City for the purposes authorized by Chapter 327, as amended, of the Texas Tax Code including maintenance and repair of City streets and sidewalks.**

*Councilwoman Greer motioned to authorize elimination of the additional one quarter cent sales and use tax for Economic Development Corporation purposes and repurposing of such additional one-quarter cent sales and use tax within the City for the purposes authorized by Chapter 327, as amended, of the Texas Tax Code including maintenance and repair of City streets and sidewalks, seconded by Councilman Doyle. Motion passed unanimously.*

**16. Presentation of the January 31, 2020 and February 29, 2020 financial statements.**

*Financial statements were not presented.*

**17. Mayor's Report to Council.**

*Mayor Durand-Hollis reported that the city has received several declarations from the county and state level in regard to COVID-19. Mayor Durand-Hollis said the COVID-19 issue is being examined by the city. Mayor Durand-Hollis reported that we may have to draft a finance plan due to how COVID-19 may affect the city.*

**18. Communications with the City Administrator/Chief of Police.**

*Administrator Morales reported he had notified 3 restaurants about Governor Abbott's Executive Order concerning COVID-19 and they said they would be in compliance by morning.*

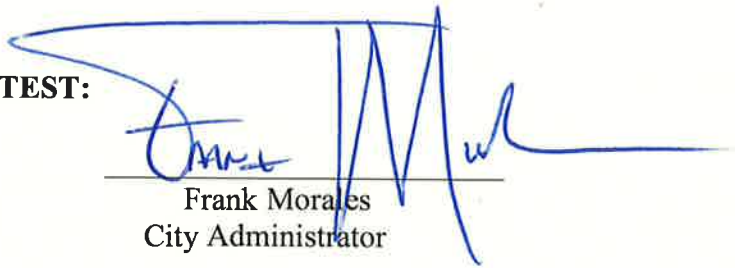
**19. Adjourn.**

*Mayor Durand-Hollis adjourned the meeting at 5:13 p.m.*


*The Council reserves the right to discuss and appropriately act upon any item stated on this agenda in open session. The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). No action may be taken in Executive Session.*

**APPROVED THIS 21<sup>ST</sup> DAY OF MAY 2020**

**ATTEST:**



Frank Morales  
City Administrator



Gabriel Durand-Hollis  
Mayor