



**CITY OF HILL COUNTRY VILLAGE**  
**116 ASPEN LANE • HILL COUNTRY VILLAGE • TEXAS • 78232**  
**PHONE (210) 494-3671 • FAX (210) 490-8645 • WEB www.hcv.org**

**MINUTES**  
**CITY COUNCIL MEETING**  
**CITY HALL**  
**116 ASPEN LANE**  
**HILL COUNTRY VILLAGE, TEXAS 78232**  
**THURSDAY, JANUARY 16, 2020**  
**5:00 P.M.**

The City Council for the City of Hill Country Village met for a City Council Meeting Thursday, January 16<sup>th</sup>, 2020 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

**Members Present:**

Mayor Gabriel Durand-Hollis  
Councilman Carl A. Register  
Councilwoman Allison Greer  
Councilman Neal Leonard  
Councilman Thomas Doyle

**Members not present:**

Councilman Matthew Acock

**City Staff Present:**

Frank Morales, City Administrator/Police Chief  
Marc Schnall, City Attorney  
Ismael Urias, Administrative Assistant

**1. Call to order.**

*Mayor Durand-Hollis called the meeting to order at 5:00 p.m.*

**2. Moment of Silence and Pledge of Allegiance.**

*Mayor Durand-Hollis led those present in a moment of silence and the Pledge of Allegiance.*

**CONSENT AGENDA:**

*The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring*

*separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.*

**3. Discussion and possible action approving the minutes of the City Council Meeting of November 21, 2019.**

**4. Discussion and possible action approving an ordinance ordering the 2020 city officers election as required by state law.**

**5. Discussion and possible action approving an ordinance authorizing the execution of a contract for election services for the May 2, 2020 General Election with the Bexar County Election's Administrator in an amount not to exceed \$8,000.**

**6. Discussion and possible action accepting a report from the Police Department regarding Racial Profiling for calendar year 2019 as mandated by Senate Bill 1074 of the 77th Legislature.**

**7. Discussion and possible action approving a resolution certifying the 2019 Tax Roll from the Bexar County Tax Assessor-Collector.**

**8. Discussion and possible action approving a resolution of the City of Hill Country Village for the adoption of the City of Hill Country Village FBP Cafeteria Plan.**

*Councilman Register motioned to approve the Consent Agenda, seconded by Councilwoman Greer. Motion passed unanimously.*

INDIVIDUAL ITEMS FOR CONSIDERATION:

**9. Citizens to be heard.**

*At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. However, the Mayor or the City Administrator may make a statement of specific factual information in response to an inquiry or recite existing policy in response to an inquiry. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.*

*There were no citizens to be heard at this time.*

**10. Discussion and possible action on a presentation, regarding acceptance of the FY 2018-19 annual audit including communications with personnel from our audit firm, Alonzo, Bacarisse, Irvine and Palmer, P.C.**

*Councilman Register motioned to accept the FY 2018-19 annual audit, seconded by Councilman Leonard. Motion passed unanimously.*

**11. A public hearing, discussion, and possible action regarding a request from Embrey Partners, Ltd. for a final plat of the following property located in the City of Hill Country Village Extra Territorial Jurisdiction and in the City Limits of the City of Hill Country Village which consists of a total of approximately 19.979 acres, establishing Lots 2 and 3, Block 3, in County Block 4990, in the City of Hill Country Village Extra Territorial Jurisdiction and in the City of Hill Country Village, Bexar County, Texas, said approximately 19.979 acres being Lot 1, Block 3 of the Tower Drive Office Park recorded in Volume 9726, Page 104 of the Deed and Plat Records of Bexar County, Texas, Parcel 1 described in deed to Marmon Family Properties, LLC recorded in Volume 16352, Page 1197 of the Official Public Records of Bexar County, Texas, and parcels 2, 3, 4, 5 and 6 described in deed to Marmon Family Properties, LLC recorded in Volume 6575, Page 1539 of the Official Public Records of Bexar County, Texas.**

*Mayor Durand-Hollis closed the regular meeting and opened the public hearing at 5:29 p.m.*

*Attorney for Embrey, Mr. Rob Killen spoke of the Marmon Ridge Apartments and how Embrey had agreed to comply with many concerns of the city and its residents. Mr. Killen wanted to thank the council and everyone involved for their input on this project.*

*Mr. Bob Moore of 205 Sunway Drive asked how emergency services would be handled for the Marmon Ridge Apartments. Mr. Moore understood that the council could not comment on his question but only wanted to ask.*

*Mayor Durand-Hollis closed the public hearing and opened the regular meeting at 5:34 p.m.*

*Councilman Register motioned to accept the final plat as presented, seconded by Councilwoman Greer. Motion passed unanimously.*

**12. Discussion and possible action adopting Article VIII to Chapter 58 of the Code of Ordinances of the City of Hill Country Village, Texas, in regard to use of golf carts on streets and roads in the City of Hill Country Village, Texas and establishing a penalty of a fine in accordance with Section 1-9 of the Code of Ordinances for violations.**

*Ms. Melissa Childers-White of 212 Village Circle expressed her concern about safety issues and asked if police would be enforcing for traffic violations on golf carts. Chief Morales ensured her that laws would be enforced.*

*Ms. Bobbi Schuster of 6 Village Knoll expressed that she was for the passing of this ordinance.*

*Ms. Tara Hoelscher of 101 Powderhorn Trail expressed that she thought the passing of this ordinance would be a great asset to the community.*

*Mr. Bob Moore of 205 Sunway Drive in Hollywood Park thought the golf cart ordinance is a good idea. Mr. Moore said they have it in Hollywood Park and it works well for them.*

*Councilman Leonard motioned to adopt Article VIII to Chapter 58 of the Code of Ordinances of the City of Hill Country Village, Texas, in regard to use of golf carts on streets and roads in the City of Hill Country Village, Texas and establishing a penalty of a fine in accordance with Section 1-9 of the Code of Ordinances for violations, seconded by Councilman Doyle.*

*The yeas were Councilman Leonard and Councilman Doyle.  
The nays were Councilman Register and Councilwoman Greer.*

*The tie was broken by Mayor Durand-Hollis who voted to adopt the ordinance. The motion passed with Mayor Durand-Hollis' vote.*

**13. Discussion and possible action reappointing three members and appointing one new member to the Board of Adjustment.**

*Councilwoman Greer motioned to reappoint current members Mr. Matt Riley, Mr. Hal Bonewits and Mr. Robert Meyers to the Board of Adjustment, seconded by Councilman Register. Motion passed unanimously.*

*One position still remains vacant.*

**14. Discussion and possible action reappointing four members and appointing one new member to the Business District Construction Review Board.**

*Councilwoman Greer motioned to reappoint current members Mr. Joe Calvey, Mr. Ben Culpepper and Mr. Tom Doyle to the Business District Construction Review Board, seconded by Councilman Leonard. Being reappointed to this board, Councilman Doyle abstained from voting. Motion passes.*

*One position still remains vacant.*

**15. Discussions on the City of Hill Country Village Road Project and Bond Package recently voted on by residents.**

*No action taken.*

**16. Presentation regarding the November 30, 2019 and December 31, 2019 financial statements.**

*Councilman Register gave the presentation of the November 30, 2019 and December 31, 2019 financial statements.*

**17. Discussion and possible action regarding the annual evaluation and compensation of City Administrator/Chief of Police Frank Morales.**

**Possible Executive Session pursuant to Texas Government Code Section 551.074, Personnel Matters. No action will be taken in Executive Session. Any action will be taken in open session.**

*Mayor Durand-Hollis closed the open meeting and called the City Council into Executive Session at 7:04 p.m.*

*Mayor Durand-Hollis closed the Executive Session at 7:26 p.m. and reopened the open meeting.*

*Mayor Durand-Hollis and the council expressed to City Administrator, Frank Morales that they were appreciative of the job he is doing.*

*Councilman Register motioned to increase City Administrator, Frank Morales' salary by 4%, seconded by Councilman Doyle. Motion passed unanimously*

**18. Report by Mayor Durand-Hollis on items of community interest.**

*Mayor Durand-Hollis spoke of how revenue could be generated from cellular towers and construction of cellular towers.*

**19. Report by City Administrator/Chief of Police Morales on items of community interest.**

*Administrator Morales had no comments.*

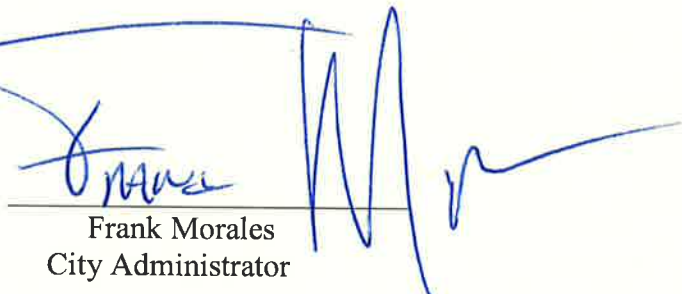
**20. Adjourn.**

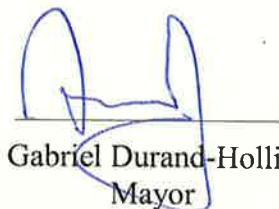
*Mayor Durand-Hollis adjourned the meeting at 7:30 p.m.*

*The Council reserves the right to discuss and appropriately act upon any item stated on this agenda in open session. The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). No action may be taken in Executive Session.*

**APPROVED THIS 19<sup>th</sup> DAY OF MARCH 2020.**

**ATTEST:**

  
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Frank Morales  
City Administrator

  
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Gabriel Durand-Hollis  
Mayor